

Provider Relief Fund Reporting

Webinar

Recording Link

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PRF Payments and Deadlines

PRF Distributions so far

Reporting

Funds to report on

SNFs: Separate steps within reporting

Not part of reporting (claims programs)

Funding Category	Round of Funding	Amount	PHS eligibility
General Distribution	Phase 1 - First tranche	\$30 billion	
	Phase 1 - Second tranche	\$20 billion \$6 billion	
	Phase 2		
	Phase 3	\$24.5 billion	
High-impact	First tranche	\$12 billion	PHS with meeting certain criteria based on
	Second tranche	\$10 billion	COVID admissions
Safety Net Hospitals	First tranche	\$10.1 billion	PHS meeting certain criteria
	Second tranche	\$3 billion	PHS meeting certain criteria
	Third tranche – Children's	\$1.1 billion	Generally not eligible
	Hospitals		
Skilled Nursing Facilities (SNFs)	SNFs	\$5 billion	PHS with SNFs
	Nursing Home Infection		DLIC with CNF
	Control – First tranche	\$2.75 billion	PHS with SNFs
	Nursing Home Infection	\$2.25 billion	PHS with SNFs that meet certain
	Control – Second tranche		thresholds based on COVID infection and mortality rates compared to community
Rural	First tranche	\$10 billion	
	Second tranche	\$1.1 billion	Generally not eligible
Indian Health Services		\$520 million	
HRSA Uninsured testing and		Unspecified amount	All DLIC
treatment		Unspecified amount	All PHS
Coverage Assistance Fund for		Unchacified amount	All PHS
Undersinsured Vaccination		Unspecified amount	All PII3

Reporting Periods and Deadlines



Distributions by Reporting Period

Payment Received Period

Relevant Funds (estimate)

Period 1 (2020 Q1 & Q2)

April 10, 2020 —

June 30, 2020

General Phases 1 & 2

Rural 1st Tranche

SNFs

Highimpact 1st Tranche

Safety Net 1st Tranche

IHS

Period 2 (2020 Q3 & Q4)

July 1, 2020 –

December 31, 2020

Safety Net 2nd Tranche

Highimpact 2nd Tranche Safety Net 3rd Tranche (Children's) SNF Infection Control (partial)

General Phase 3 (partial)

Period 3 (2021 Q1 & Q2)

January 1, 2021 –

January 1, 2021 -June 30, 2021

Period 4 (2021 Q3 & Q4)

July 1, 2021 —

December 31, 2021

General Phase 3 (partial) SNF Infection Control (partial)

Future payments TBA Note: These are estimates, you should reference your own records and the reporting portal for when you received payments.

Reporting Portal

Reporting Portal

- <u>Reporting portal</u> opened on July 1, 2021
- First reporting period runs from July 1 September 30 (90 days), to report on funds received before June 30, 2020
- Providers will go through a step-by-step process with 16 steps
- Each step will require you to enter information before proceeding, but allows for you to go back and edit information before submitting at the end
- See the appendix for detailed information and screenshots of each step

Reporting Steps

- Entity Overview
- 2. Subsidiary Questionnaire
- 3. Subsidiary Data
- 4. Payments to Recipient
- 5. Interest Earned on PRF Payment, Tax Information, and Single Audit Information
- 6. Payments Summary
- Other Assistance Received
- 8. Use of SNF and Nursing Home Infection Control Distribution Payments

- 9. Use of Other PRF Payments
- 10. Unreimbursed Expenses Attributable to Coronavirus
- 11. Revenue
- 12. Lost Revenues
- 13. PRF Financial Summary
- 14. Personnel, Patient, and Facility Metrics
- **15**. Survey
- 16. Review and Submit

Key Reporting Steps

PRF Payments for Period

Use of PRF Payments (Expenses)

Revenues

Verify auto-populated payments shown are correct, add any interest payments.

If information is incorrect, see appendix for how to dispute.

First report on use of SNF payments (if any) than all other payments.

By quarter and by category.

Must be expenses unreimbursed by other sources and that other sources are not obligated to reimburse.

If your reported expenses are greater than your PRF payments.

Report actual by CY, no lost revenue calculation

If you still have PRF payments to claim after reporting expenses.

Choose method of lost revenue calculation



Lost Revenue

Note: All methods calculated by quarter. Any quarter with a gain is treated as zero lost revenue, does not reduce lost revenues in other quarters.

Choose method of lost revenue calculation

Option ii: 2020 Budgeted

Revenue

Option i: 2019 Actual Revenue

The difference between budgeted (prior to March 27, 2020) and actual patient care

Report by payer.

revenues.

Must also include a copy of a budget approved before March 27, 2020 and an attestation.

Option iii: Alternate Reasonable Methodology

Report Lost Revenue by quarter

Also include a narrative document describing methodology, why it is reasonable and attributable to coronavirus, and the calculation of lost revenues based on that methodology.

Higher likelihood of HRSA audit. Must resubmit using Option i or ii in 30 days if HRSA determines it is not reasonable.

The difference between actual patient care revenues using CY 2019 quarters as baseline.

Report by payer.



Other Reporting Steps

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- **16.** Review and Submit

Other Reporting Steps

- Other Assistance Received
 - Report other types of COVID-related assistance received
- Unreimbursed Expenses Attributable to Coronavirus
 - Unreimbursed health care expenses attributable to coronavirus, net of other reimbursed sources <u>including PRF</u>
 - This category may include amounts that will be paid for with PRF funds received in later periods
- Personnel, Patient, and Facility Metrics
 - Detailed reporting to quantify the impact of COVID-19
- Survey
 - Qualitative questions to evaluate the impact of PRF payments on the reporting entity's financial and clinical care situation

Reviewing and Submitting

Once you submit, it appears you will not be able to go back and edit

 We recommend waiting to submit your report until closer to the September 30, 2021 deadline, given that what we know could change as more information is released

Preparing for Reporting

PRF Reporting Policies and Procedures

- Reported amounts must be supported by documentation
 - Documentation not submitted with reporting, but must be maintained to substantiate the use of funds
 - Organize and review documentation before reporting
 - Financial management standards in 45 C.F.R. 75.302 apply.
- Lots of gray areas → many decisions to make
- Recommend your legal and finance team draft a Policy & Procedure describing your process for identifying eligible expenditures, determining amounts, offsetting reimbursement, and reporting lost revenue.
 - Will help demonstrate intent to comply
 - Memorialize decisions made based on available guidance, and ensure consistent application



1. Defining the Reporting Entity

- Reporting Entities is based on the registered TIN
- Address exclusion of any departments/agencies with the same TIN that may have received COVID funding but which are not included in the report
- Address facilities that received PRF Targeted Distribution
 - Recipients of Targeted Funds must report, but this is identified by TIN (not necessarily by facility)
 - Parents may report on subsidiaries for General Distribution, but for Targeted Distribution



2. Identifying Eligible Expenses

- How are you determining "healthcare expenses attributable to coronavirus?"
 - P&P can include a narrative description of activities undertaken to prevent, prepare for, and respond to coronavirus
 - Identify the process for identifying the of amounts (e.g., receipts, marginal increases, cost allocations, etc.)
 - Classification of items into categories should follow how recipients maintain their records
 - Type of supporting documentation
 - Application of salary caps and other specific exclusions in the Terms and Conditions
 - For capital expenses, use of depreciation (e.g., when expenses are "directly related" to COVID)



2. Identifying Eligible Expenses

- What expenses should you claim?
 - Evaluate changes in total cost as well as new expenses
 - Marginal increases may be attributable to COVID

Ongoing expenses of rendering services may also be eligible (e.g., repurposed or dedicated

to COVID)

Expenses – Pre-pandemic

New Expenses – Reporting Period

Marginal Increases – Reporting Period

Ongoing Expenses – Reporting Period



3. Accounting for Reimbursement

- P&P should address how you are accounting for reimbursement when reporting PRF expenses
 - Exclude or offset amounts from other COVID relief programs (FEMA, CRF, HRSA Testing, Treatment and Vaccine Program for the Uninsured, PPP, etc.)
 - Offset to account for cost-based reimbursement, including Medi-Cal FFS
 - FAQs address DSH as well as FQHC grant payments: coordinate to ensure those sources are fully drawn down without accounting for PRF expenses
 - Should account for *all* types of reimbursement, including direct patient billing, commercial insurance, and Medicare/Medicaid/CHIP reimbursement



3. Accounting for Reimbursement

- How to account for patient care revenue in reported expenses?
 - FAQs: "Providers can identify their expenses attributable to coronavirus, and then offset any amounts received through other sources"
 - Evaluate multiple options, gauge level of risk/uncertainty, document your methodology, and apply consistently
- Cautious approach: only claim PRF expenses when they exceed all available reimbursement
 - May prevent claiming some COVID costs, even if no new reimbursement was provided for them
- Alternately, offset COVID expenses by cost-based reimbursement and coronavirus-specific reimbursement (including FEMA, CRF, etc., and COVID-related rate increases).
 - Allows recipients to report cost increases that eat into an overage.
 - Previously, FAQ on marginal expenses included an example permitting this approach. The example has been removed, but might not be disfavored.
 - How to address expenses repurposed for COVID (e.g., personnel)?



3. Accounting for Reimbursement

• Hybrid approach – distinguishing types of expenses to allocate against either COVID-related revenue or ordinary revenue

Expense Type	Offset Process	Claim justification
New COVID expenses and marginal increases in expenses that are attributable to COVID	 Allocate to payors and other funding sources as appropriate Offset by new COVID revenue from the payor, if any (cost-based reimbursement and COVID-related rate increases) 	Expense not reimbursed by any source; payor revenue only offset if it was increased to account for the new costs.
Ongoing expenses that are attributable to COVID (e.g., repurposed or dedicated to COVID)	 Allocate to payors and other funding sources as appropriate Compare ordinary payor revenue to expenses, to determine percentage of payor's expenses that are unreimbursed Apply unreimbursed percentage to amount allocated to payor 	Expenses are reduced to reflect the amount of payor shortfalls in reimbursing for COVID-attributable services.



Discussion

- What categories of eligible expenses are you considering?
- Is anyone considering expenses for facility or personnel costs for a COVID unit?
- What approaches are you considering to account for payor reimbursement?



4. Calculating Lost Revenue

- P&P should explain the option selected
 - For many providers, Option ii (budgeted) will only cover part of the period
 - Could adopt Option iii: Alternate Reasonable Methodology for a combination of budgeted and actual
 - If using option iii description of the methodology used, and its justification
- Document methodology for identifying revenues
 - Scope of Patient Care Revenue included
 - Allocation of revenue to quarters
 - Disclosures related to status of financial records, etc.



4. Calculating Lost Revenue

• When classifying PHHS revenue streams, systems should make own determinations, and may wish to be consistent with identification of patient care revenue in other financial reports. The table represents our best guess as to how to treat these revenue streams.

Treatment	Program	Description/Justification	
We believe <u>should</u> be treated as patient care revenue	GPP	Payment earned based on points for services provided	
	DSH (UCs)	Medicaid payment adjustment	
	EPP	Payment adjustment to contract rates for patient care services	
	Rate Range IGT	This has traditionally been treated as patient care revenue	
	GME	Tied to hospital services in SPA	
	SB 1732	Construction-Renovation Reimbursement Program (CRRP)	
We believe should <u>not</u> be treated as patient care revenue	PRIME	Per the STCs	
	Whole Person Care	Per the STCs	
	HQAF (hospital fee) direct grant	Grant; not patient care reimbursement	
Unclear	QIP	This is a performance-based program so similar to PRIME, but provided through managed care	



Discussion

- What types of options are you considering for calculating lost revenue?
- What challenges are you facing?



Strategic Considerations for Reporting

- Should entities report with a "cushion" in case some expenses will be disallowed?
 - May be able to hold additional "unreimbursed" expenses in Section 10
 - Unclear whether you will have a future opportunity to identify other eligible expenses.
- Reporting portal limits ability to report Lost Revenues if your PRF expenses are equal to or greater than your PRF payments
 - HHS "expects" providers to apply PRF to expenses before lost revenues, but providers may prefer to report Lost Revenues in case expenses are disallowed
 - Should providers should hold back some COVID expenses to allow full reporting of lost revenues?
- Future reporting and audit processes remain uncertain



Next Steps

• We recommend using the portal and accompanying spreadsheets to begin assessing the different impacts of your reporting on your ability to retain funds

 We recommend submitting your report close to the September 30, 2021 deadline, given that what we know could change as more information is released

• We will continue to keep you updated as we learn more information, and plan to host future webinars to discuss reporting strategies further



Appendix: Reporting Portal Steps

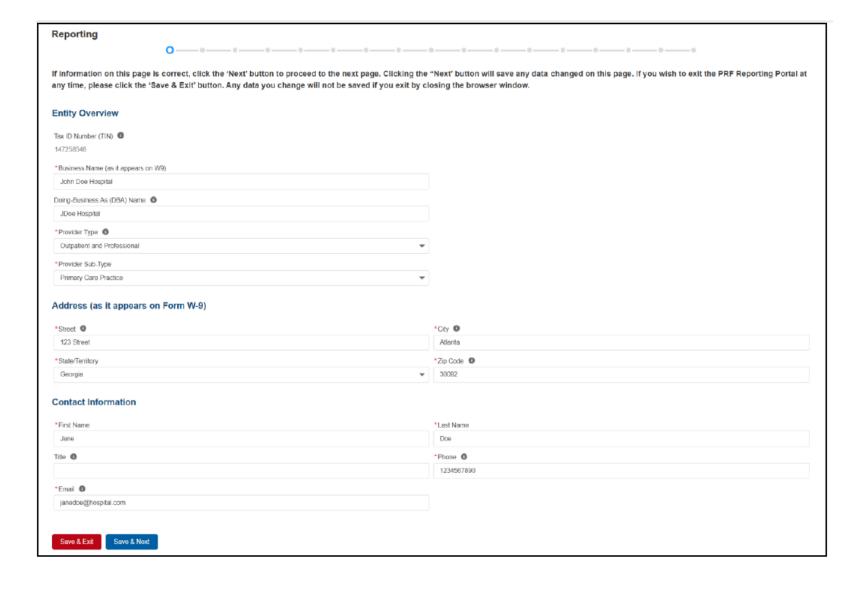
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1) Entity Overview

 General Information such as TIN, provider type, contact info, etc.





2) Subsidiary Questionnaire

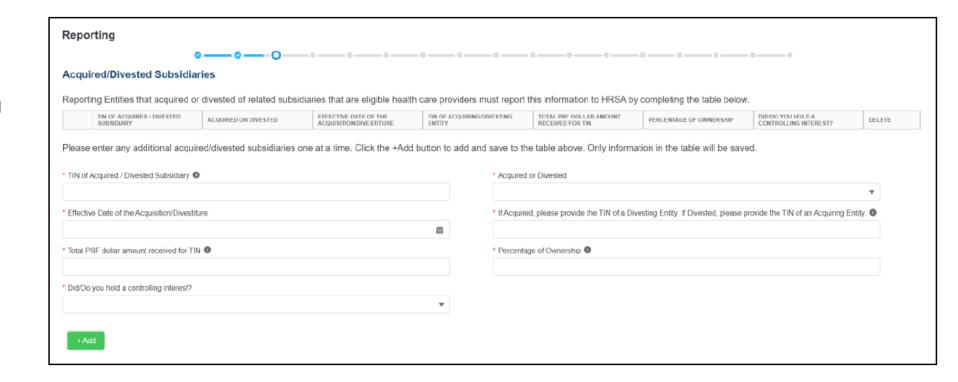
 Information on whether the Reporting Entity has subsidiaries and if PRF payments have been transferred





3) Subsidiary Data

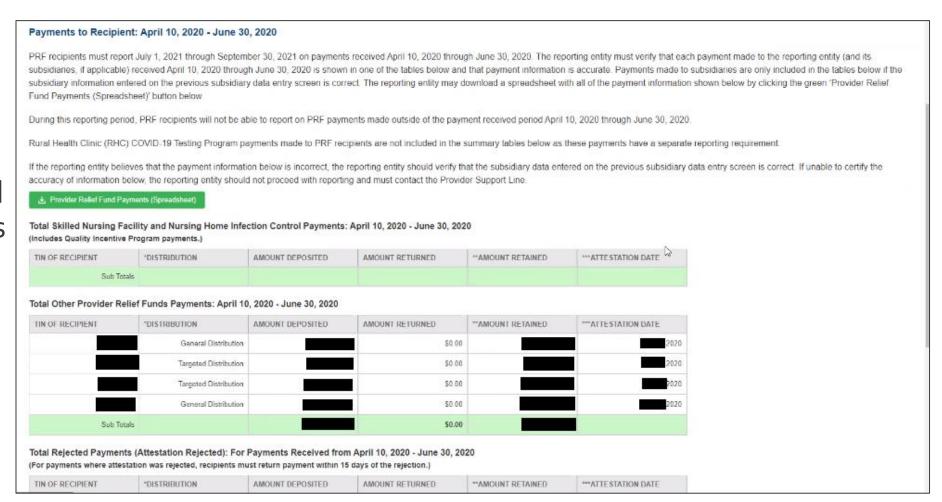
- Information on Acquired/ Divested
 Subsidiaries
- Skipped if no subsidiary





4) Payments to Recipient

 Auto-populated for all payments in reporting period (up to June 30, 2020)





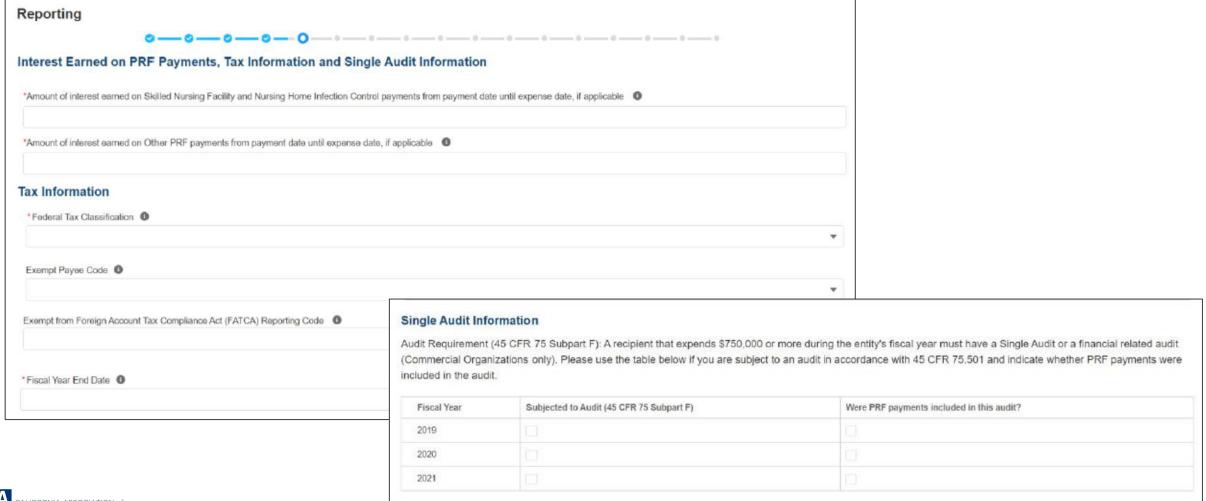
4) Payments to Recipient (cont.)

- Cannot be edited, if information is not accurate, select "No" to certification, then say why in "Dispute Comments" field.
 - You will be unable to proceed to next step until filling out field and calling Provider Support line at (866) 569-3522.
- If \$10,000 or less received during this period, portal will stop you from proceeding because no reporting is required





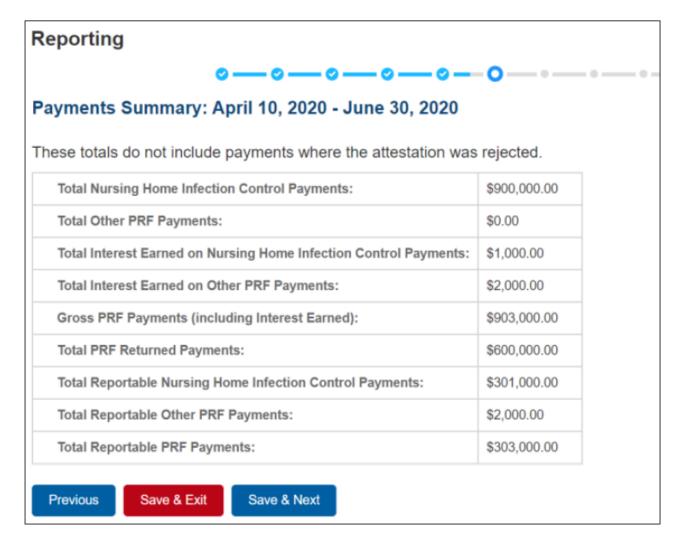
5) Interest Earned on PRF Payment, Tax Information, and Single Audit Information





6) Payments Summary

 Auto-populated based on previous information and data entry in Steps 4 and 5





7) Other Assistance Received

- This step will not be used in calculation of expenses or lost revenues
- January 2020 June 2021, entered by quarter across following categories:
 - Treasury and SBA Assistance, including Paycheck Protection Program
 - FEMA
 - HHS CARES Act Testing
 - Local, State, and Tribal Government Assistance
 - Business Insurance
 - Other Assistance



7) Other Assistance Received (cont.)

Other Assistance Received

The reporting entity must enter the other assistance received by quarter during calendar years 2020 and 2021. All fields marked with an asterisk are required. If zero, the reporting entity must enter a '0'. The number entered may be a value up to 14 digits including 2 decimal places. If the reporting entity is reporting on behalf of subsidiaries, the assistance received for each category must be aggregated across each of the subsidiaries included in the report.

Other Assistance	Q1 (2020)	Q2 (2020)	Q3 (2020)	Q4 (2020)	Q1 (2021)	Q2 (2021)	Total
RHC COVID-19 Testing Funds Received							\$0.00
Treasury, Small Business Administration (SBA) (e.g., CARES Act/Paycheck Protection Program)						•	
FEMA Programs (CARES Act, Public Assistance, etc.)	•			•	•	•	
HHS CARES Act Testing	•					•	
Local, State, and Tribal Government Assistance	*	•	•	•	•	•	
Business Insurance	•						
Other Assistance	•			•	•	•	
Total							



8) Use of SNF Payments

- This step will be skipped if no relevant payments during the period.
- Must be used for infection control expenses limited to:
 - COVID-19 testing
 - Reporting COVID-19 test results to local, state, or federal government
 - Hiring staff to provide patient care or administrative support
 - Providing additional services to residents
 - Other expenses incurred to improve infection control
- Must be expenses unreimbursed by other sources and that other sources are not obligated to reimburse.



8) Use of SNF Payments (cont.)

- January 2020 June 2021, entered by quarter across following categories:
 - General and Administrative Expenses
 - Mortgage/Rent
 - Insurance
 - Personnel
 - Fringe Benefits
 - Lease Payments
 - Utilities/Operations
 - Other General and Administrative Expenses
 - Health Care-Related Expenses
 - Supplies
 - Equipment
 - IT
 - Facilities
 - Other Health Care-Related Expenses
- Providers receiving less than \$500,000 in aggregated PRF payments during a reporting period need only to report on the two categories above, not by subcategory



8) Use of SNF Payments (cont.)

nfection Control Expenses	Q1 (2020)	Q2 (2020)	Q3 (2020)	Q4 (2020)	Q1 (2021)	Q2 (2021)	Total
eneral and Administrative (G&A) xpenses							\$0.00
lortgage/Rent	•	•	•	•			\$0.00
isurance	*	•		•			\$0.00
ersonnel	*	•	•	•			\$0.00
ringe Benefits	*	*	*	•		•	\$0.0
ease Payments	*		•	•		•	\$0.0
tilities/Operations	*	*	*	*		•	\$0.0
other G&A Expenses	*	*	*			•	\$0.0
ealthcare Related Expenses							\$0.0
upplies	•	•	•	•			\$0.0
quipment	*	•	•				\$0.0
nformation Technology (IT)	*	*	*	•	•		\$0.0
acilties	*	*	*	•		•	\$0.0
other Healthcare Expenses	*		*	*			\$0.0

9) Use of Other Payments

- All General and Other Targeted Distribution Payments
- Must be expenses unreimbursed by other sources and that other sources are not obligated to reimburse
- Same two categories and subcategories as previous step for SNF Payments



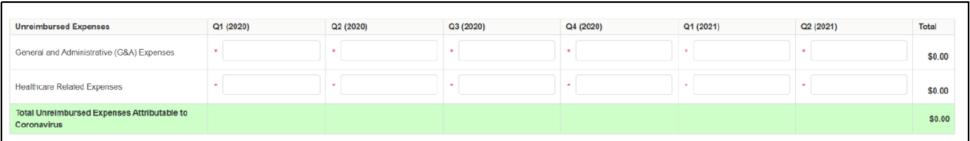
9) Use of Other Payments (cont.)

Q1 (2020)	Q2 (2020)	Q3 (2020)	Q4 (2020)	Q1 (2021)	Q2 (2021)	Total
						\$0.00
		•	•	*	•	\$0.00
		•	•	•	•	\$0.00
		•	•	•	-	\$0.00
			*	•	*	\$0.0
		•		•	•	\$0.0
	*	*	*	*	*	\$0.0
		•	*	•		\$0.0
						\$0.0
		•	*	*		\$0.0
			*			\$0.0
	•	•	*	•	*	\$0.0
		•	•	•		\$0.0
	1	-				\$0.0



10) Unreimbursed Expenses

- Unreimbursed health care expenses attributable to coronavirus, net of other reimbursed sources including PRF
- This category may include amounts that will be paid for with PRF funds received in later periods
- This step will not be used in calculation of expenses or lost revenues
- January 2020 June 2021, entered by quarter across same two categories: General and Administrative Expenses and Health Care-Related Expenses (no subcategories)



11) Revenue

Are Other PRF Payments (Step 7) greater than Other PRF Expenses (Step 9)?

(i.e., are their payments left over still to be claimed by lost revenues after expenses)

Portal will automatically show you the relevant page



Acutal Patient Care Revenue:

Report CY 2019 Actual and CY 2020 Actual



Lost Revenues

Questionnaire:

Choose method of calculation of lost revenues



Option i: 2019 Actual Revenue

Option ii: 2020 Budgeted Revenue

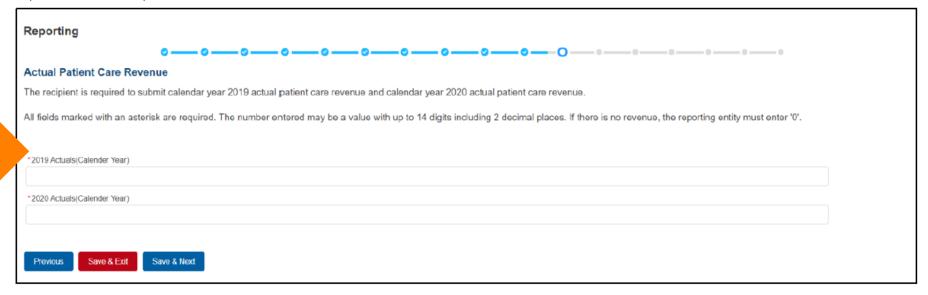
Option iii: Alternate Reasonable Methodology



11) Revenue (cont.)

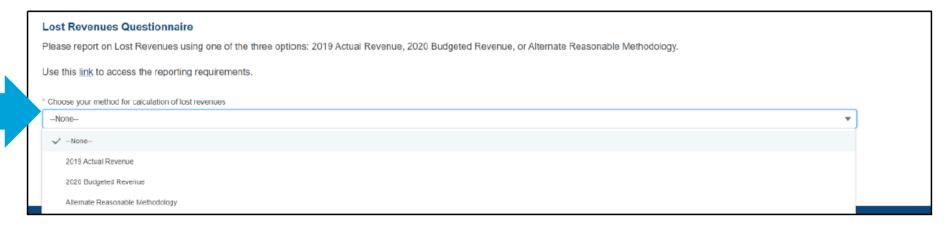
Acutal Patient Care Revenue:

Report CY 2019 Actual and CY 2020 Actual



Lost Revenues
Questionnaire:

Choose method of calculation of lost revenues





12) Lost Revenues

- You will skip this step if you inputted Actual Patient Care Revenues because you
 did not have any PRF payments left over after reporting expenses
- You will be brought to the relevant screen based on your choice of lost revenue option:

Option i: 2019 Actual Revenue

Option ii: 2020 Budgeted Revenue **Option iii**: Alternate Reasonable Methodology



12) Lost Revenues

Option i: 2019 Actual Revenue

- The difference between actual patient care revenues using CY 2019 quarters as baseline
- Report the following:
 - Total Revenues/Net Charges from Patient Care Related Sources
 - Prior to netting with expenses
 - By quarter in following categories:
 - 2019 Actuals
 - 2020 Actuals
 - 2021 Actuals (Jan June)
 - By the following payers:
 - Medicare Part A or B
 - Medicare Part C (Medicare Advantage)
 - Medicaid/CHIP
 - Commercial Insurance
 - Self-Pay (No Insurance)
 - Other



Option i: 2019 Actual Revenue

Calculation of Lost Revenues Attributable to Coronavirus Please fill out the table below with the quarterly revenue information for each calendar year. In the Total Revenue/Net Charges from Patient Care section, please report the Patient Revenue, split by Payer Type. All fields marked with an asterisk are required. The number entered may be a value with up to 14 digits including 2 decimal places. If there is no revenue to report for a quarter, the reporting entity must enter '0'. The 'Tab' key may be used to navigate between cells during data entry. 2019 Actuals 2020 Actuals 2021 Actuals Total Revenue/Net Charges from Patient Care (2019 Actuals) Q1 (2019) Q2 (2019) Q3 (2019) Q4 (2019) Total (2019) Medicare A+B \$0.00 Medicare C 0 \$0.00 Medicaid/Children's Health Insurance \$0.00 Program (CHIP) Commercial Insurance 0 \$0.00 Self-Pay (No Insurance) 0 \$0.00 Other 0 \$0.00 Total Revenue/Net Charges from Patient \$0 \$0 \$0 \$0.00



Care

Option ii: 2020 Budgeted Revenue

- The difference between budgeted (prior to March 27, 2020) and actual patient care revenues using CY 2019 quarters as baseline
- Report the following:
 - Total Revenues/Net Charges from Patient Care Related Sources
 - Prior to netting with expenses
 - By quarter in following categories:
 - 2020 Budgeted
 - 2020 Actuals
 - 2021 Budgeted (Jan June)
 - 2021 Actuals (Jan June)
 - By the following payers:
 - Medicare Part A or B
 - Medicare Part C (Medicare Advantage)
 - Medicaid/CHIP
 - Commercial Insurance
 - Self-Pay (No Insurance)
 - Other
 - A copy of a budget approved before March 27, 2020
 - An attestation from the Reporting Entity's CEO, CFO, or similar responsible individual



Option ii: 2020 Budgeted Revenue

Calculation of Lost Revenues Attributable to Coronavirus

Please fill out the table below with the quarterly revenue information for each calendar year. In the Total Revenue/Net Charges from Patient Care section, please report the Patient Revenue, split by Payer Type.

All fields marked with an asterisk are required. The number entered may be a value with up to 14 digits including 2 decimal places. If there is no revenue to report for a quarter, the reporting entity must enter '0'. The 'Tab' key may be used to navigate between cells during data entry.

Reporting Entities electing to calculate lost revenues attributable to coronavirus using the difference between their 2020/2021 budgeted and 2020/2021 actual patient care revenue must submit their 2020 budgeted amount of patient care revenue. Recipients must also submit:

1) a copy of their 2020 budget, which must have been approved before March 27, 2020, and

2) an attestation from the Reporting Entity's Chief Executive Officer, Chief Financial Officer, or similar responsible individual, attesting under 18 USC § 1001 that the exact budget being submitted was established and approved prior to March 27, 2020.

2020 Budgeted 2020 Actuals 2021 Budgeted 2021 Actuals

Total Revenue/Net Charges from Patient Care (2020 Budgeted)

	Q1 (2020)	Q2 (2020)	Q3 (2020)	Q4 (2020)	Total (2020)
Medicare A÷B ⑤	•	•	•	•	\$0.00
Modicaro C 10	•	*	•	*	\$0.00
Medicaid/Children's Heelth Insurance Program (CHIP)	•	•	•	•	\$0.00
Commercial Insurance 0	*	*	*	*	\$0.00
Self-Pay (No Insurance)	*	*	*	*	\$0.00
Other		•		•	\$0.00
Total Revenue/Net Charges from Patient Care	\$0	\$0	\$0	\$0	\$0.00

Note: The preview function will not work properly if uploading an Excel document or any document in landscape mode.

<u>↑</u> Upload 2020 Budget approved prior to March 27, 2020

Accepted Formats: xlsx, xls, .docx, .doc, .pdf

1. Upload Attestation by CEO, CFO, or Similar Responsibility on accuracy of budget submitted

Accepted Formats: .pdf

- Those using this method will face a higher likelihood of HRSA audit.
- If HRSA determines the alternate methodology is not reasonable, the recipient must resubmit its report within 30 days using Option i or Option ii.
- Report the following:
 - By quarter in following categories:
 - 2020 Lost Revenue
 - 2021 Lost Revenue
 - Narrative document describing alternate methodology, why it is reasonable, and a description establishing how lost revenues were attributable to coronavirus, as opposed to a loss caused by any other source
 - Calculation of lost revenues based on that methodology



Option iii: Alternate Reasonable Methodology

Alternate Method of Calculating Lost Revenues Attributable to Coronavirus

Please fill out the table below with the calculated quarterly lost revenues amount for each calendar year.

All fields marked with an asterisk are required. The lost revenues must be entered as a positive value with up to 14 digits including 2 decimal places. If there is an increase in revenues during a quarter, the reporting entity must enter '0'. The 'Tab' key may be used to navigate between cells during data entry.



Instructions for Uploading Documents:

- 1. A narrative document describing methodology, an explanation of why the methodology is reasonable, and a description establishing how lost revenues were attributable to coronavirus, as opposed to a loss caused by any other source.
- 2. A calculation of lost revenues attributable to coronavirus using the methodology described in the narrative document.

Additional supporting documentation may be submitted.

Note: The preview function will not work properly if uploading an Excel document or any document in landscape mode.

Accepted Formets xlsx, xls docx, doc, pdf

Upload Additional Supporting Documentation (Optional)

Accepted Formats xisx xis docx doc, pdf



13) PRF Financial Summary

- Auto-populated values based on calculations from data entered earlier.
- Calculates values in the following fields based on previous data entered:
 - PRF Payments
 - Lost Revenues
 - PRF Reconciliation
- Lost Revenues are calculated by summing each quarter with lost revenues. Quarters with positive change in revenue will be counted as o



13) PRF Financial Summary (cont.)

RF Financial Summary: April, 10 2020 - June 30, 2020				
PRF Summary				
		Amount		
Gross PRF Payments (Including Interest Earned)		\$989,040.00		
Total PRF Returned Payments		\$0.00		
Total Reportable PRF Payments		\$989,040.00		
Total Reportable Nursing Home Infection Control Payments		\$12,334.00		
Total Reportable Other PRF Payments		\$976,706.00		
Lost Revenues				
	2020		2021	
	Q1: -\$2,300.00			
	Q2: -\$39,200.00		Q1: -\$1,700.00	
Lost Revenues by Quarter Based on Change in Patient Care Revenues	Q3: -\$4,300.00		Q2: -\$38,600.00	
	Q4: -\$55,300.00		Total: -\$40,300.00	
	Total: -\$101,100.00			
PRF Reconciliation				
TI TOOTIGINATOR		Amount		
Nursing Home Infection Control Payments Applied to Nursing Home Infection Coronavirus	n Control Expenses Attributable to	\$164.00		
Other PRF Payments Applied to Unreimbursed Expenses Attributable to Core	onavirus	\$164.00		
Amount Eligible for Lost Revenues Relmbursement		\$141,400.00		
Other PRF Remaining for Possible Lost Revenues Reimbursement		\$976,542.00		
Unused Nursing Home Infection Control Payments		\$12,170.00		
Unused Other PRF After Lost Revenues Reimbursement		\$835,142.00		



14) Personnel, Patient, and Facility Metrics

- For purposes of quantifying the impact of COVID-19
- Report from January 2019 June 2021, entered by quarter across following categories:
 - Personnel metrics
 - Patient metrics
 - Facility metrics



14) Personnel Metrics

Personnel, Patient, and Facility Metrics HHS is collecting this information in an effort to quantify the impact of COVID-19 on the reporting entity's personnel, patients, and facilities. Fill out the tables below with the quarterly Personnel, Patient, and Facility Metrics for calendar year 2019-2021. See the PRF Reporting Portal User Guide (Section 15.1) for detailed instructions. All fields marked with an asterisk are required. The number entered must be a whole number up to 8 digits. If a metric is zero, the reporting entity must enter a '0'. The 'Tab' key may be used to navigate between cells during data entry. Expenses are reported by calendar year quarter (Q). Q1: January 1 - March 31 Q2: April 1 - June 30 Q3: July 1 - September 30 Q4: October 1 - December 31 Personnel Metrics Patient Metrics Facility Metrics Full Time Part Time Contractor Furloughed Separated Hired Full Time Q1 (2019) Q2 (2019) Q3 (2019) Q4 (2019) Q1 (2020) Q2 (2020) Q3 (2020) Q4 (2020) Q1 (2021) Q2 (2021) Total Clinical 0 Nonclinical Total Number of Full Time Personnel



14) Patient Metrics

Personnel, Patient, and Facility Metrics HHS is collecting this information in an effort to quantify the impact of COVID-19 on the reporting entity's personnel, patients, and facilities. Fill out the tables below with the quarterly Personnel, Patient, and Facility Metrics for calendar year 2019-2021. See the PRF Reporting Portal User Guide (Section 15.1) for detailed instructions. All fields marked with an asterisk are required. The number entered must be a whole number up to 8 digits. If a metric is zero, the reporting entity must enter a '0'. The 'Tab' key may be used to navigate between cells during data entry. Expenses are reported by calendar year quarter (Q). Q1: January 1 - March 31 Q2: April 1 - June 30 Q3: July 1 - September 30 Q4: October 1 - December 31 Patient Metrics Facility Metrics Personnel Metrics **Patient Visits** Q1 (2019) Q2 (2019) Q3 (2019) Q4 (2019) Q1 (2020) Q2 (2020) Q3 (2020) Q4 (2020) Q1 (2021) Q2 (2021) Total Inpatient Admissions Outpatient Visits (In-person and Virtual) Emergency Department Visits Number of Facility Stays (for Long- and Shortterm Residential Facilities) Number of Total 0 0



Patient Visits

14) Facility Metrics

Personnel, Patient, and Facility Metrics HHS is collecting this information in an effort to quantify the impact of COVID-19 on the reporting entity's personnel, patients, and facilities. Fill out the tables below with the quarterly Personnel, Patient, and Facility Metrics for calendar year 2019-2021. See the PRF Reporting Portal User Guide (Section 15.1) for detailed instructions. All fields marked with an asterisk are required. The number entered must be a whole number up to 8 digits. If a metric is zero, the reporting entity must enter a '0'. The 'Tab' key may be used to navigate between cells during data entry. Expenses are reported by calendar year quarter (Q). Q1: January 1 - March 31 Q2: April 1 - June 30 Q3: July 1 - September 30 Q4: October 1 - December 31 Personnel Metrics Patient Metrics Facility Metrics Does the reporting entity or its subsidiaries operate or support staffed beds? Yes Q1 (2019) Q2 (2019) Q3 (2019) Q4 (2019) Q1 (2020) Q2 (2020) Q3 (2020) Q4 (2020) Q1 (2021) Q2 (2021) Staffed Beds Total Medical/Surgical 20 2 2 2 2 2 2 Beds Critical Care 20 2 2 2 2 2 2 2 2 Beds Other Beds 20 2 2 2 2 2 2 2 2 Total Number of 6 60 Staffed Beds

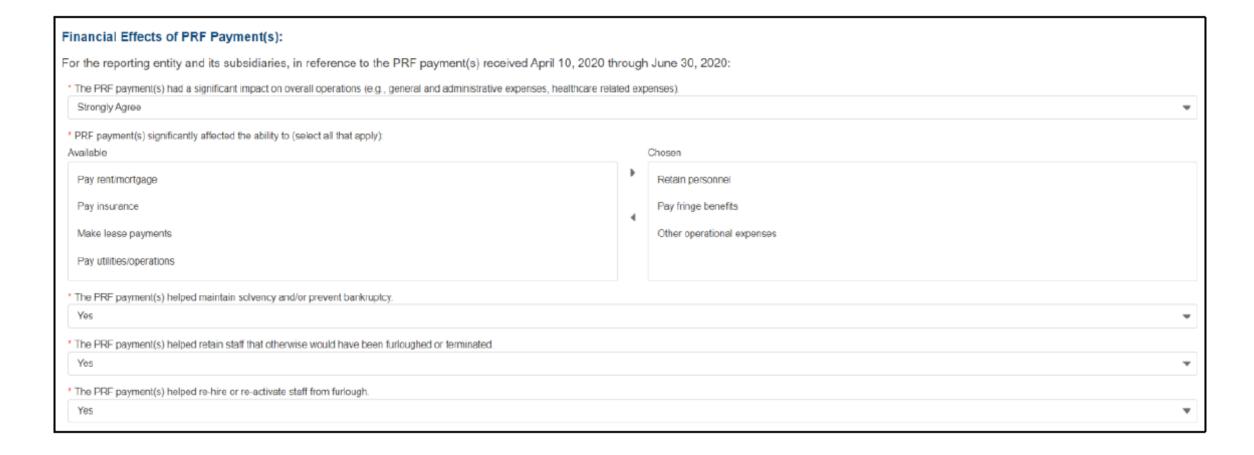


15) Survey

- For evaluating the impact of PRF payments on the reporting entity's financial and clinical care situation
- Multiple qualitative questions in the following categories:
 - Financial Effects of PRF Payments
 - Clinical Effects of PRF Payments

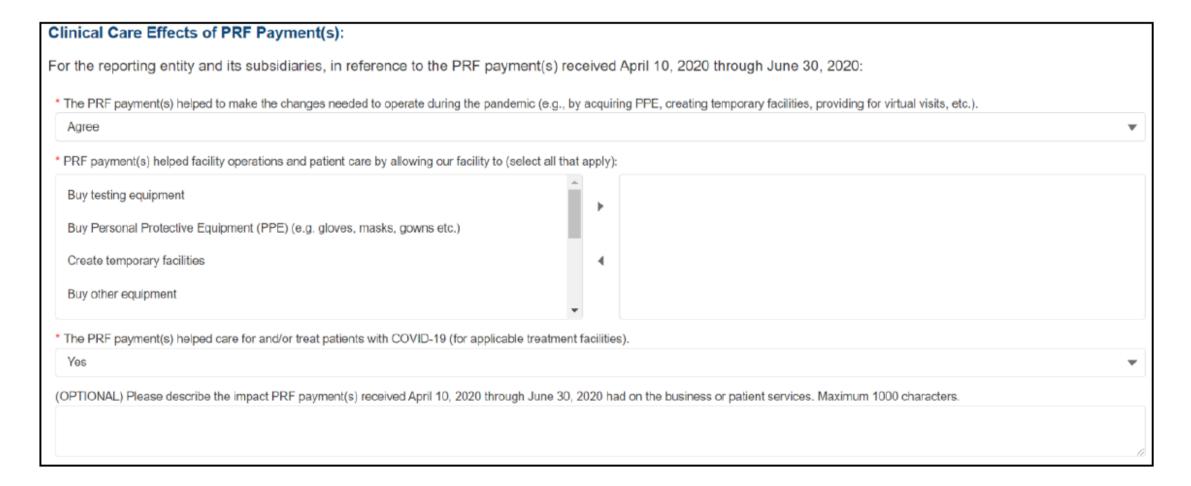


15) Survey: Financial Effects





15) Survey: Clinical Care Effects





16) Review and Submit

- Once you submit, it appears you will not be able to go back and edit
- We recommend waiting to submit your report until closer to the September 30, 2021 deadline, given that what we know could change as more information is released

